



**VILLAGE OF CARBON  
MINUTES OF REGULAR  
COUNCIL MEETING**  
*Monday, April 25, 2016*

The regular meeting of the council of the municipality of Carbon was held in council chambers in the municipal office on Monday, April 25, 2016 commencing at 7:00 p.m.

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**IN ATTENDANCE:** Mayor Guss Nash  
Deputy Mayor Keith Bramley  
Councilor Marty Morgan  
Councilor Clark Garrett  
Councilor Heather Boyd

Chief Administrative Officer, Sharon Wesgate

**CALL TO ORDER:** The meeting was called to order by Mayor Nash at 7:00 p.m.

**ACCEPTANCE OF AGENDA**

**M2016-107** MOVED by Councilor Morgan that the agenda be amended by adding the following item(s):  
7a) Office Key and cell phone;  
7b) Subdivision streetlight;  
7c) CAO termination recognition

CARRIED

**APPROVAL OF MINUTES**

**M2016-108** MOVED by Councilor Boyd that the minutes of the regular meeting of council held on April 11, 2016 be approved as presented.

CARRIED

**BUSINESS ARISING FROM MINUTES**

- a) **Carbon Community Centre, Standby Generator** – Councilor Bramley noted quote is pending.

**Joint Safety Codes QMP**

**M2016-109** MOVED by Councilor Boyd that invoice be forwarded to Sorrel's for the Joint Safety Codes QMP inspection.

CARRIED

**Kneehill County Fire Agreement Amendment Honorarium**

**M2016-110** MOVED by Councilor Boyd to allocate \$3,900.00 annually as the Kneehill County honorarium payable to the Carbon Fire Department over the term of the Kneehill County Master Fire Protection Agreement – Amended for the years 2015, 2016 and 2017 and further, that an annual allocation of \$1,300.00 honorarium be paid to the Carbon Fire Department as the Village's contribution for the same term.

CARRIED

- d) **Street Tarring/Oiling** – Tabled pending further information

**DELEGATION**

*Erin Gregory and Mike McCutcheon of Gregory Harriman entered the meeting at 7:16 p.m.*

They presented and reviewed the 2015 Financial Statements for the Village of Carbon, with supporting documents and Management Letter. It was noted the Village's budget was closely followed, however, there was an operating deficit of \$57,172 resulting from the annual amortization costs which most small municipalities do not normally budget for as it is anticipated grants are available to finance infrastructure costs. This deficit is offset by the outstanding 2015 MSI Operational Grant of \$71.257.

They also presented the 2015 Financial Statements for the Parkview Lodge and recommended a replacement reserve fund.

**2016 Audit Appointment**

**M2016-111** MOVED by Councilor Morgan to appoint Gregory Harriman as auditors for 2016.

CARRIED

*Councilor Boyd left the meeting at 7:44 p.m.  
Councilor Boyd returned to the meeting at 7:45 p.m.*

*Erin Gregory and Mike McCutcheon left the meeting at 7:47 p.m.*

**NEW BUSINESS****CAO Appointment**

**M2016-112** MOVED by Councilor Morgan to appoint Margaret McClarty as Chief Administrative Officer effective May 4, 2016.

CARRIED

**Signing Authority Designation**

**M2016-113** MOVED by Councilor Boyd to designate Margaret McClarty as a signing authority effective May 4, 2016.

CARRIED

**Development Officer Appointment**

**M2016-114** MOVED by Councilor Bramley to appoint Margaret McClarty as Development Officer effective May 4, 2016.

CARRIED

- b) **Alberta Education, 2016 Levy-** Administrator advised the levy is \$104,031.36. Received as information

**Cows and Critters Tent**

**M2016-115** MOVED by Councilor Boyd to permit the Carbon Ag Society to put up a tent south of the Curling Rink on Sports Day for the Cows and Critters event.

CARRIED

**Swimming Pool Water Meter Relocation**

**M2016-116** MOVED by Councilor Morgan to contract TKNT to move the 1 ½ inch water meter at the swimming pool to a more accessible location.

CARRIED

**Bylaw 2008-759 Infraction, Letter**

**M2016-117** MOVED by Councilor Garrett that the Administrator forward a letter to the transport firm to make them aware they are in violation of Bylaw 2008-759.

CARRIED

**OTHER BUSINESS****CAO Cell Phone and Office Key**

**M2016-118** MOVED by Councilor Boyd that Administrator retain office key and cell phone to facilitate completion of the 2016 Budget and Property Tax Notices.

CARRIED

**Diamond Valley Subdivision Streetlight**

**M2016-119** MOVED by Councilor Morgan that the Administrator contact ATCO Electric to report a street light that stays on continuously.

CARRIED

**CAO Termination Recognition**

**M2016-120** MOVED by Mayor Nash that the Administrator be given \$500.00 in recognition of her service.

CARRIED

**CORRESPONDENCE****Alberta Transportation 2016 Construction**

**M2016-121** MOVED by Mayor Nash that the Administrator forward a letter to Alberta Transportation to inquire about an overlay on that section of Highway 836 that was previously under a road ban.

CARRIED

- b) **Axia, Update** – Administrator advised the Village has not attained the 30% participation interest necessary for Axia to consider installing fiber optic internet in the municipality. It will be advertised in the May newsletter.
- c) **Village of Linden, Sports Day** – To be held June 4, 2016. Received as information.

Administrator to check if there are additional municipal banners for a parade float sponsored by the Village of Carbon for Sports Day on June 11, 2016.

**COMMITTEE REPORTS**a) **Recreation**

i) *Campgrounds* – Administrator advised the water has been turned on at both campgrounds and the long weekends are completely booked.

ii) *Pool* – Administrator advised pool staff has been hired. Pool startup has been scheduled and it is anticipated the pool will be open for the long weekend. Advertising of the Pool Manager position was tabled.

b) **Marigold Library System** – Mayor Nash advised Schedule C of the 2017/2018 Agreement includes a 2% increase annually.

**Marigold Library System, Schedule C**

**M2016-122** MOVED by Mayor Nash to sign Schedule C of 2017/2018 Marigold Agreement.

CARRIED

- c) **Carbon Library** – Mayor Nash advised the library will be reverting back to the old calendar format.

- d) **Drumheller & District Solid Waste Management** – Councilor Boyd advised the Financial Statements were presented and the organization is in a good financial position. The Lease Agreement with Drumheller is currently being negotiated and quotes are pending on a second evaporation pit.
- e) **CAARS** – Councilor Bramley stated the back gardens are being cleaned up.
- f) **Kneehill County Community Meeting** – Mayor Nash and Councilor Boyd attended the meeting held on April 21, 2016 in Trochu. The keynote speaker, Doug Griffin, was very informative and entertaining. His book ‘13 Ways to Kill Your Community’ is available to interested Council members.

**ACCOUNTS PAYABLE****Cheque Listing, Batch #8149**

**M2016-123** MOVED by Councilor Morgan to accept the Accounts Payable Batch #8149 as presented.

CARRIED

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 8:27 p.m.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor  
Guss Nash

\_\_\_\_\_  
Chief Administrative Officer  
Sharon Wesgate