



# MINUTES

## Regular Council Meeting

7:00 PM - Monday, December 16, 2019

Council Chambers

238 Hillside Ave, Carbon, AB T0M 0L0

---

**PRESENT:**

Mayor	Bryan Peever
Deputy Mayor	Renee O'Brien
Councillor	Dan Clow
Councillor	Michelle Lomond
Councillor	Deb Dunford
CAO	Vanessa Van der Meer

**EXCUSED:** N/A

**1. CALL TO ORDER AT 7:00 P.M.**

**2. AGENDA**

2.1. Adoption of Regular Council Meeting Agenda held on December 16, 2019.

**RES 2019-388**

Moved by Councillor Lomond the Village of Carbon Council approve the Agenda with the addition of RFD 8.8 Council Meetings and noted that Dan Clow will be late for the meeting for December 16, 2019. CARRIED.

**3. ADOPTION OF MINUTES**

3.1. Adoption of Minutes

**RES 2019-389**

Moved by Councillor Dunford the Village of Carbon Council accept the Public Hearing and Regular minutes from November 18, 2019 be adopted as presented. CARRIED.

**4. PUBLIC HEARING**

**5. DELEGATIONS**

5.1. Wes Boles - Royal Lepage  
Update on the 2020 incentive program.

**RES 2019-390**

Moved by Councillor Dunford the Village of Carbon Council approves to lower the Diamond

Valley Subdivision pricing to \$5000 up to \$7500 starting January 2020. This will include 6 months of Water/Sewer/Garbage rates (3 - 2 month rate of the Utility Bylaw rates for a new build household) included in a 12 month or less completed build. And a 3 month Water/Sewer/Garbage rates (1 1/2 - 2 month rate of the Utility Bylaw rates for new build household) included in a 12 to 18 month build. We will also offer a Recreation Incentive, Pool, Archery or Camping. CARRIED.

- 5.2. Carbon Library - Presentation for 2020 Budget  
Please see attachments:

**RES 2019-391**

Moved by Deputy Mayor O'Brien the Village of Carbon Council accept the Library Board Budget for information. CARRIED.

**6. POLICIES**

**7. BYLAWS**

**8. BUSINESS (RFD- REQUEST FOR DECISION)**

- 8.1. RFD 2019 BUDGET FOR INTERIM 2020 BUDGET

MGA 242 (1) Each council must adopt an operating budget for each calendar year.  
(2) A council may adopt an interim operating budget for part of a calendar year.  
(3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

**RES 2019-392**

Moved by Deputy Mayor O'Brien the Village of Carbon Council approve the 2019 Budget for the 2020 Interim Operating Budget. CARRIED.

- 8.2. RFD 8.2 Village of Carbon DEM - Director of Emergency Management

**RES 2019-393**

Moved by Councillor Lomond the Village of Carbon Council approve Kerry Morgan for the DEM - Director of Emergency Management for the Village of Carbon. He will be approved for \$1200/ year Honorarium, the Council rates for mileage/food/time all approved through the CAO. CARRIED.

- 8.3. RFD 8.3 Village of Carbon Library Board Member Resignation.

**RES 2019-394**

Moved by Councillor Dunford the Village of Carbon Council accept the resignation of Tanya Graff effective immediately. CARRIED.

8.4. RFD 8.4 Village of Carbon Library Board Member Approval.

**RES 2019-395**

Moved by Deputy Mayor O'Brien the Village of Carbon Council approve Nathasha Crocker to sit on the Carbon Library Board effective immediately. CARRIED.

8.5. RFD 8.5 Carbon and District Agricultural Society and Curling Club Request

**RES 2019-396**

Moved by Councillor Lomond the Village of Carbon Council review the Carbon AG Society requests and recommend administration on how to proceed. CARRIED.

8.6. RFD 8.6 Police Funding Module

**RES 2019-397**

Moved by Deputy Mayor O'Brien the Village of Carbon Council to accept the Police Funding Module for information. CARRIED.

8.7. RFD 8.7 DUCKS

**RES 2019-398**

Moved by Deputy Mayor O'Brien the Village of Council advise administration to draft a Letter informing the Cormier's that due to no communication from the Cormier household on the progress of the 2 ducks, they need to remove the 2 ducks from the Village of Carbon by January 31, 2020.

Councillor Clow entered the Regular Council Meeting at 8:18 P.M. CARRIED.

8.8. RFD 8.8 Council Meetings

**RES 2019-399**

Moved by Councillor Dunford to cancel the January 6, 2020 meeting. CARRIED.



**RES 2019-400**

Moved by Councillor Dunford the Village of Carbon Council move to 1 meeting a month for a 6 month trial Starting January 2020. This will include the changing of the Procedural Bylaw 2019-829 to reflect the Council Meeting changes. CARRIED.

**9. REPORTS**

**9.1. FINANCIAL REPORTS**

9.1.1. ACCOUNTS PAYABLE - ATTACHED

**RES 2019-401**

Moved by Deputy Mayor O'Brien the Village of Carbon Council accept the Accounts Payable in the amount of \$296,598.63 for information. CARRIED.

**9.2. ADMINISTRATIVE REPORTS**

9.2.1. ACTION LIST

9.2.2. CAO REPORT

9.2.3. PUBLIC WORKS REPORTS - ATTACHED

9.2.4. GRANT WRITER REPORT - ATTACHED

9.2.5. RCMP REPORT - N/A

**RES 2019-402**

Moved by Councillor Clow the Village of Carbon Council accept the Administrative Reports for information. CARRIED.

**9.3. LEGISLATIVE REPORTS - COMMITTEE REPORTS**

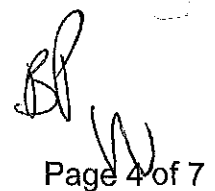
9.3.1. MAYOR BRYAN PEEVER - ATTACHED

9.3.2. DEPUTY MAYOR RENEE O'BRIEN - ATTACHED

9.3.3. COUNCILLOR DAN CLOW - ATTACHED

9.3.4. COUNCILLOR MICHELLE LOMOND - ATTACHED

9.3.5. COUNCILLOR DEB DUNFORD - ATTACHED



Page 4 of 7

**RES 2019-403**

Moved by Deputy Mayor O'Brien the Village of Carbon Council accept the Legislative Reports for information. CARRIED.

**10. OTHER ITEMS**

10.1. MEETINGS OF COUNCIL

- January 20, 2020

10.2. CONFERENCES/EDUCATION

- Brownlee Emerging Trends Municipal Law - Calgary February 6, 2020
- LGAA – CAO - April 22-24, 2020 Red Deer, Alberta
- SLGM – CAO - May 12-15, 2020 Kananaskis, Alberta
- GFOA - CAO June 7 - 10 2020 Red Deer

**RES 2019-404**

Moved by Councillor Lomond the Village of Carbon Council accept the Other Items for information. CARRIED.

**11. INFORMATION/CORRESPONDENCE FILE**

11.1. CORRESPONDENCE

- Red Deer & District Grant denied
- Alberta Environment and Parks LEAD update
- Alberta Environment and Parks - Alberta Community Resilience Program.
- LOCALINTEL - Economic Development
- Municipal Affairs MSI (Municipal Sustainability Initiative) update
- Carbon Valley Community Church Request
- Palliser AGM Package
- Alberta Traffic Systems - Traffic Signage.

**RES 2019-405**

Moved by Deputy Mayor O'Brien the Village of Carbon Council accept the Information/Correspondence file for information. CARRIED.

**RES 2019-406**

Moved by Mayor Peever the Village of Carbon Council move into Closed Session at 8:43 P.M. to discuss FOIPP Division 2 of Part 1: Section 19  
Confidential Evaluations and FOIPP Division 2 of Part 1: Section 21



Disclosure harmful to Intergovernmental Relations. CAO Vanessa Van der Meer left the Meeting for Pecuniary Interest at 8:57 P.M. and returned at 9:15 P.M. CARRIED.

**RES 2019-407**

Moved by The Village of Carbon Council move back in to the regular scheduled Council meeting at 9:20 P.M. Council will wait 5 minutes for any individuals from the Public to return to the regular meeting. CARRIED.

**12. CLOSED SESSION (CONFIDENTIAL)**

Once Council returns from Closed Session, 5 minutes will be required to allow the public time to return to the scheduled Council Meeting.

Meetings Closed Session: Confidential Matters to be held Closed Session dealing with Land, Legal and/or Labor in accordance with Section 197 of the MGA and the Freedom of Information and Protection of Privacy Act, Division 2 of Part 1.

Please note that no back up material or information will be sent with the Agenda for Closed Session sessions and material circulated at the meeting will be returned to the CAO and destroyed unless otherwise noted.

12.1. FOIPP Division 2 of Part 1: Section 19  
Confidential Evaluations.

**RES 2019-408**

Moved by Deputy Mayor O'Brien the Village of Carbon Council has reviewed and completed the 2019 CAO review. CARRIED.

12.2. FOIPP Division 2 of Part 1: Section 21  
Disclosure harmful to Intergovernmental Relations

**RES 2019-409**

Moved by Councillor Lomond the Village of Carbon Council accepts the 2020 Fire Protection agreement and agrees for the Mayor and CAO to sign. CARRIED.

12.3. FOIPP Division 2 of Part 1: Section 16 (1) / 21  
Disclosure would be harmful to the business interests of a third party/Harmful to Intergovernmental Relations

**RES 2019-410**

Moved by Councillor Dunford the Village of Carbon Council accept the letter from Gordon & Marvel Nash for information at this time. CARRIED.

**RES 2019-411**

Moved by Deputy Mayor O'Brien that Councillor Lomond be the alternate for the ICF Committee replacing Councillor Dunford. CARRIED.

**RES 2019-412**

Moved by Mayor Peever the meeting Adjourned at 9:35 P.M. CARRIED.

**13. ADJOURNMENT AT 9:35 P.M.**



\_\_\_\_\_  
CAO



\_\_\_\_\_  
Mayor