



# MINUTES

## Regular Council Meeting

6:00 PM - Monday, March 16, 2020

Carbon Village Office 238 Hillside Ave Carbon Alberta  
T0M0L0

238 Hillside Ave, Carbon, AB T0M 0L0

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**PRESENT:**

Mayor	Bryan Peever
Deputy Mayor	Renee O'Brien
Councillor	Dan Clow (Entered Meeting at 8:18 P.M.)
Councillor	Michelle Lomond
Councillor	Deb Dunford
CAO	Vanessa Van der Meer

**ABSENT:** N/A

1. **CALL TO ORDER 6:25 P.M. DUE TO TECHNICAL ISSUES**

2. **AGENDA**

2.1. Adoption of Regular Council Meeting held on March 16, 2020.

**RES 2020-72**

Moved by Councillor Dunford the Village of Carbon Council adopt the Agenda for March 16, 2020 as presented.

CARRIED.

3. **ADOPTION OF MINUTES**

3.1. Adoption of Minutes

**RES 2020-73**

Moved by Councillor Lomond the Village of Carbon Council adopt the Minutes from February 18, 2020 as presented. CARRIED.

4. **PUBLIC HEARING N/A**

5. **DELEGATIONS N/A**

6. **POLICIES**

7. **BYLAWS**

7.1. BYLAW BURNING BYLAW 2020-835

**RES 2020-74**

Moved by Deputy Mayor O'Brien the Village of Carbon Council move First reading of the 2020-835 BURNING BYLAW. CARRIED.

**RES 2020-75**

Moved by Councillor Dunford the Village of Carbon Council move Second reading of the 2020-835 BURNING BYLAW CARRIED.

**8. BUSINESS (RFD- REQUEST FOR DECISION)**

8.1. DDSWMA - Drumheller and District Solid Waste Management Association  
Transtor Loan Payment Options.

**RES 2020-76**

Moved by Councillor Lomond the Village of Carbon Council approve the one time fee in the amount of \$15213.83 to be added to the 2020 Budget. CARRIED.

8.2. Kneehill Grant Writer Requisition.

**RES 2020-77**

Moved by Deputy Mayor O'Brien the Village of Carbon Council approve the 2020 Grant Writer Requisition in the Amount of \$1308.88. CARRIED.

8.3. Carbon Library 2020 Budget.

**RES 2020-78**

Moved by Deputy Mayor O'Brien the Village of Carbon Council approve \$5000.00 for the 2020 Library Budget. CARRIED.

8.4. Acme Alumni Association - Sportsman Dinner and Silent Auction Fundraiser.

**RES 2020-79**

Moved by Councillor Lomond to approve the \$400 donation request for a table to support the 2020 Acme Alumni Association Sportsman dinner and Silent Auction Fundraiser. CARRIED.

8.5. Intermunicipal Collaboration Framework Agreement (ICF)  
Carbon Transfer Station Agreement

Carbon Transportation MOU  
Carbon Weed Pest Inspection Agreement  
Carbon Recreation Agreement

**RES 2020-80**

Moved by Councillor Lomond the Village of Carbon Council approve and authorize the Mayor and CAO sign the Carbon/Kneehill Intermunicipal Collaboration Framework Agreement. CARRIED.

**RES 2020-81**

Moved by Deputy Mayor O'Brien the Village of Carbon Council approve and authorize the Mayor and CAO sign the Carbon Transfer Station Agreement. CARRIED.

**RES 2020-82**

Moved by Councillor Dunford the Village of Carbon Council approve and authorize the Mayor and CAO sign the Carbon Transportation Agreement MOU. CARRIED.

**RES 2020-83**

Moved by Councillor Lomond the Village of Carbon Council approve and authorize the Mayor and CAO sign the Carbon Recreation Agreement. CARRIED.

**RES 2020-84**

Moved by Councillor Dunford the Village of Carbon Council approve and authorize the Mayor and CAO sign the Carbon Weed Pest Inspection Agreement. CARRIED.

8.6. Kneehill County Land Use Bylaw proposed changes

**RES 2020-85**

Moved by Councillor Dunford for administration contact Kneehill County regarding Animal numbers concern in the LUB. CARRIED.

8.7. COVID-19 Discussions and Precautions

**RES 2020-86**

Moved by Deputy Mayor O'Brien the Village of Carbon Council approves the Administration on the recommendation to close the Municipal Office and Public Works Office in regards to staff safety until further notice. CARRIED.

**RES 2020-87**

Moved by Deputy Mayor O'Brien approve the Business Continuity Plan as presented.  
CARRIED.

8.8. Ducks

**RES 2020-88**

Moved by Deputy Mayor O'Brien the Village of Carbon Council advise administration to send a letter requesting the Letter required for the ducks on or by April 20,2020 from the resident. If no letter is submitted the resident will need to comply with the Animal Bylaw. CARRIED.

**9. REPORTS**

**9.1. FINANCIAL REPORTS**

9.1.1. ACCOUNTS PAYABLE

**RES 2020-89**

Moved by Councillor Lomond the Village of Carbon Council accept the Accounts Payable for February 2020 in the amount of \$146,298.74 for information. CARRIED.

**9.2. ADMINISTRATIVE REPORTS**

9.2.1. ACTION LIST

9.2.2. CAO REPORT

9.2.3. PUBLIC WORKS REPORTS

9.2.4. GRANT WRITER REPORT

9.2.5. RCMP REPORT

**RES 2020-90**

Moved by Councillor Dunford the Village of Carbon Council accept the Administrative Reports for information. CARRIED.

**9.3. LEGISLATIVE REPORTS - COMMITTEE REPORTS**

9.3.1. MAYOR BRYAN PEEVER

9.3.2. DEPUTY MAYOR RENEE O'BRIEN

- 9.3.3. COUNCILLOR DAN CLOW
- 9.3.4. COUNCILLOR MICHELLE LOMOND
- 9.3.5. COUNCILLOR DEB DUNFORD

**RES 2020-91**

Moved by Deputy Mayor O'Brien the Village of Carbon Council accept the Legislative Reports for information. CARRIED.

**10. INFORMATION**

**10.1. MEETINGS OF COUNCIL**

- 10.1.1. REGULAR MEETING OF COUNCIL  
MONDAY, APRIL 20, 2020 AT  
6 P.M. VILLAGE MUNICIPAL OFFICE
- 10.1.2. REGULAR MEETING OF COUNCIL  
TUESDAY, MAY 19, 2020 AT  
6 P.M. VILLAGE MUNICIPAL OFFICE

**10.2. CONFERENCES/EDUCATION**

- 10.2.1. DEM - CAO March 19, 2020 Course in Three **CANCELLED**
- 10.2.2. LGAA - CAO April 22-24 2020 Red Deer **Rescheduled for October 21-23, 2020**
- 10.2.3. SLGM - CAO May 12-15 2020 Kananaskis
- 10.2.4. GFOA - CAO June 7 - 10 2020 Red Deer

**10.3. CORRESPONDENCE**

- 10.3.1.
  - 2020 Budget from Municipal Affairs
  - Clarification of Intermunicipal Collaborative Frameworks
  - Emerging Trends 2020
  - Discussion for Community Garden
  - Discussion for Flowers
  - Discussion on Bridge replacement
  - Discussion on Pool Lights
  - Discussion on Trails

**RES 2020-92**

Moved by Councillor Lomond to have Administration advise Public Works to get pricing from list given for Live flowers (Colors - Purple/white, pink/purple and red/white) placed on the light poles and ground planters throughout the Village. CARRIED.

**RES 2020-93**

Moved by Councillor Lomond for Administration to have Brackets ordered for the poles throughout the Village. CARRIED.

**RES 2020-94**

Moved by Councillor Dunford for Administration to contact the Lions and Ag Society in regards to a replacement Bridge. CARRIED.

**RES 2020-95**

Moved by Deputy Mayor O'Brien approve the \$100.00 for Flowers at the Caboose location clean up by Resident. CARRIED.

**RES 2020-96**

Moved by Deputy Mayor O'Brien the Village of Carbon Council to accept the Information File for information. CARRIED.

**RES 2020-97**

Moved by Mayor Peever the Village of Carbon Council move into Closed Session at 8:00 P.M. to discuss FOIPP Division 2 of Part 1: MGA Section 197 and FOIPP Division 2 of Part 1 Section 27(1)(a) Legal Privilege and MGA Section 197 and FOIPP Division 2 of Part 1 Section 16(1) Harmful to the Business Interests of a Third party. CARRIED.

**11. CLOSED SESSION (CONFIDENTIAL)**

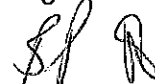
**Once Council returns from Closed Session, 5 minutes will be required to allow the public time to return to the scheduled Council Meeting.**

Meetings Closed Session: Confidential Matters to be held Closed Session dealing with but not limited too, Land, Legal and/or Labor in accordance with Section 197 of the MGA and the Freedom of Information and Protection of Privacy Act, Division 2 of Part 1.

***Prior to holding part of a meeting closed to the Public, Council must:***

- 1. Approve by resolution the part of the meeting that is closed and:*
- 2. Identify the basis for which the part of the meeting that is to be closed.*

If Council or a Council Committee allow one or more other persons to attend a closed



session, the names of those persons and the reasons for their attendance must be recorded in the minutes of the Council meeting. Please note that no backup material or information will be sent with the Agenda for Closed Session sessions and material circulated at the meeting will be returned to the CAO and destroyed unless otherwise noted.

- 11.1. MGA Section 197 and FOIPP Division 2 of Part 1  
Section 27(1)(a) Legal Privilege.
- 11.2. Councillor Deb Dunford has left the meeting at 8:05 P.M. due to Pecuniary Interest.
- 11.3. MGA Section 197 and FOIPP Division 2 of Part 1  
Section 16(1) Harmful to the Business Interests of a Third party.
- 11.4. Councillor Deb Dunford return to the meeting at 8:13 P.M.

**RES 2020-98**

Moved by Mayor Peever Village of Carbon Council move back in to the Regular Scheduled Council meeting at 8:15 P.M. Council will wait 5 minutes for any individuals from the Public to return to the regular meeting. CARRIED.

**RES 2020-99**

Moved by Deputy Mayor O'Brien the Village of Carbon approve the Legal Documentation for the Sale of the Diamond Valley lots with Incentives from Brownlee LLP. CARRIED.

**RES 2020-100**

Moved by Councillor Lomond to approve contacting PAC in regards to Royal City mural painting.  
CARRIED.

**RES 2020-101**

Moved by Councillor Lomond to approve the painting of the Pool with a fun design at a cost of no higher than proposed by the quote from Mr Dunford. CARRIED.

**RES 2020-102**

Moved by Councillor Dunford to approve the KRP - Kneehill Regional Partnership Committee representatives to relay Councils thoughts on the topics asked. CARRIED.

**12. ADJOURNMENT 8:25 P.M.**



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MAYOR BRYAN PEEVER



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