



MINUTES

Organizational Meeting

Meeting

6:00 PM - Monday, October 19, 2020

Carbon Village Office, 238 Hillside Ave, Carbon Alberta T0M0L0

The Organizational Meeting of the Village of Carbon was called to order on Monday, October 19, 2020, at 6:00 PM, in the Carbon Village Office, 238 Hillside Ave, Carbon Alberta T0M0L0, with the following members present:

PRESENT: Councillor Clow
Councillor Dunford
Councillor Lomond
Councillor O'Brien
Councillor Peever
CAO Vanessa Van der Meer

EXCUSED: N/A

1. CALL TO ORDER 6:00 P.M.

1.1. CAO to call Organizational Meeting to order.

2. OATH OF OFFICE N/A

3. NOMINATIONS

Nominations will be called three (3) times. (If more than one nomination, voting by secret ballot will take place).

3.1. Mayor

CAO Vanessa Van der Meer called for nominations for the position of Mayor.

Councillor O'Brien nominated Councillor Peever.

Nominations were called 3 times.

RES-1-2020

Moved by Councillor Lomond nominations cease.

Councillor Peever was declared Mayor for the 2020/2021 term. CAO Vanessa Van der Meer turned the meeting over to Mayor Peever. CARRIED.

3.2. Deputy Mayor

Mayor Peever called for nominations for Deputy Mayor.

Councillor O'Brien nominated Councillor Clow for Deputy Mayor for the 2020/2021 term.

Nominations were called three (3) times.

RES-2-2020

Moved by Councillor Lomond nominations cease.

Councillor Clow was declared Deputy Mayor for the 2020/2021 term. CARRIED.

4. BUSINESS

4.1. Banking - Banking contract is with MVF (Mountain View Financial)

RES-3-2020

Moved by Councillor Dunford that the Banking Contract with MVF (Mountain View Financial) be moved for information. CARRIED.

RES-4-2020

Moved by The Village of Carbon Council accept as information CARRIED.

4.2. Appointment of Signing authorities - one Administration signature and one Elected Official signature is required on all cheques and legal documents with the exception of cheques \$500.00 and less, where only one Administration signature is required.

Currently:

a. Administration -Vanessa Van der Meer, Dannel Barnes, Barb Brown

b. Elected Official -Bryan Peever, Renee O'Brien

RES-5-2020

Moved by Councillor O'Brien approves the appointed signing authority for information. CARRIED.

4.3. Council Electronic Policy

RES-6-2020

Moved by Councillor O'Brien approved the Electronic Policy 2018-257 for information. CARRIED.

4.4. Council Remuneration Policy

RES-7-2020

Moved by Councillor Lomond approves the Council Remuneration Policy 2018-279 for information. CARRIED.

4.5. Council Code of Conduct Bylaw 2018-806

RES-8-2020

Moved by Councillor Dunford approves the Council Code of Conduct Bylaw 2018-806 for information. CARRIED.

4.6. Council Procedural Bylaw

RES-9-2020

Moved by Councillor O'Brien the Village of Carbon Council moves first reading of Bylaw 2020-842 Procedural Bylaw. CARRIED.

RES-10-2020

Moved by Deputy Mayor Clow the Village of Carbon Council moves second reading of Bylaw 2020-842 Procedural Bylaw. CARRIED.

RES-11-2020

Moved by Councillor Lomond UNANIMOUSLY moves to third and final reading of Bylaw 2020-842 Procedural Bylaw. CARRIED.

RES-12-2020

Moved by Councillor Dunford the Village of Carbon Council moves third and final reading of Bylaw 2020-842 Procedural Bylaw. CARRIED.

- 4.7. Council Meetings - Regular Council Meetings - (2nd) Second Thursday of each month, unless the Thursday falls on Statutory Holiday, in which case the meeting will not be held for that month.
The second Regular Meeting of Council will be held on the (3rd) third Monday, unless the Monday falls on a Statutory Holiday, in which case the meeting will be held the following Tuesday. All Regular Council meetings are held at the Village Office - 238 Hillside Avenue, at 6:00 p.m.

RES-13-2020

Moved by Councillor Lomond to accept the Council meetings schedule for information. CARRIED.

5. COMMITTEE & BOARD APPOINTMENTS

5.1. Committee & Board Appointments



RES-14-2020

Moved by Councillor Dunford approves the Carbon Committee Representatives appointments for 2020/2021. CARRIED.

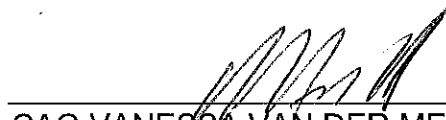
6. INFORMATION

6.1. Councillor Handbook (Binder each Councillor receives after an election unless they are a repeat Councillor, then new information is provided for current binder).

7. ADJOURNMENT 6:31 P.M.



MAYOR BRYAN PEEVER



CAO VANESSA VAN DER MEER

