



# MINUTES

## Regular Council Meeting

6:00 PM - Monday, December 7, 2020

Carbon Village Office 238 Hillside Ave Carbon Alberta  
TOMOLO

**PRESENT:**

Mayor	Bryan Peever
Councillor	Renee O'Brien
Councillor	Michelle Lomond
Councillor	Deb Dunford
CAO	Vanessa Van der Meer

**ABSENT:**

Deputy Mayor	Dan Clow
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**1. CALL TO ORDER 6:00 P.M.**

**2. AGENDA**

- 2.1. Addition to Agenda  
11.1 remove Section 25(c) add Section 17.
- 2.2. Adoption of Regular Council Meeting held on December 7, 2020.

**RES 2020-292**

Moved by Councillor O'Brien the Village of Carbon Council adopt the Agenda fro December 7, 2020 as presented.

CARRIED.

**3. ADOPTION OF MINUTES**

- 3.1. Adoption of Minutes

**RES 2020-293**

Moved by Councillor Lomond the Village of Carbon Council adopt the Minutes from November 16, 2020 as presented. CARRIED.

**4. PUBLIC HEARING N/A**

**5. DELEGATIONS N /A**

**6. POLICIES N/A**

**7. BYLAWS**

7.1. 2020-844 Election Bylaw

**RES 2020-294**

Moved by Councillor O'Brien the Village of Carbon Council moves First reading of Bylaw 2020-844 Election Bylaw. CARRIED.

**RES 2020-295**

Moved by Councillor Lomond the Village of Carbon Council moves second reading of Bylaw 2020-844 Election Bylaw. CARRIED.

**RES 2020-296**

Moved by Councillor Dunford the Village of Carbon Council UNANIMOUSLY moves to Third and Final reading of Bylaw 2020-844 Election Bylaw. CARRIED.

**RES 2020-297**

Moved by Councillor O'Brien the Village of Carbon Council moves Third and Final reading of Bylaw 2020-844 Election Bylaw. CARRIED.

7.2. 2020-845 Utility Bylaw

**RES 2020-298**

Moved by Councillor Lomond the Village of Carbon Council moves First reading of Bylaw 2020-845 Utility Bylaw. CARRIED.

**RES 2020-299**

Moved by Councillor Dunford the Village of Carbon Council moves second reading of Bylaw 2020-845 Utilities Bylaw. CARRIED.

**RES 2020-300**

Moved by Councillor O'Brien the Village of Carbon Council UNANIMOUSLY moves to Third and Final reading of Bylaw 2020-845 Utility Bylaw. CARRIED.

**RES 2020-301**

Moved by the Village of Carbon Council moves Third and Final reading of Bylaw 2020-845 Utility Bylaw. CARRIED.

7.3. 2020-846 Master Rates Bylaw

**RES 2020-302**

Moved by Councillor O'Brien the Village of Carbon Council moves First reading of Bylaw 2020-846 Master Rates Bylaw. CARRIED.

**RES 2020-303**

Moved by Councillor Dunford the Village of Carbon Council moves second reading of Bylaw 2020-846 Master Rates Bylaw CARRIED.

**RES 2020-304**

Moved by Councillor Lomond the Village of Carbon Council UNANIMOUSLY moves to Third and Final reading of Bylaw 2020-846 Master Rates Bylaw CARRIED.

**RES 2020-305**

Moved by the Village of Carbon Council moves Third and Final reading of Bylaw 2020-846 Master Rates Bylaw. CARRIED.

**8. BUSINESS (RFD- REQUEST FOR DECISION)**

8.1. 2020 BUDGET FOR INTERIM 2021 BUDGET

MGA 242 (1) Each council must adopt an operating budget for each calendar year.

(2) A council may adopt an interim operating budget for part of a calendar year.

(3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

**RES 2020-306**

Moved by Councillor Lomond the Village of Carbon Council approve the 2020 Budget for the Interim 2021 Budget as presented. CARRIED.

8.2. WIFI and cameras at pool and skating shack.

**RES 2020-307**

Moved by Councillor Dunford the Village of Carbon approve the quote for the WIFI/Security camera at the Pool and Skating Shack. CARRIED.

8.3. CBL Caboose Proposal.

**RES 2020-308**

Moved by Councillor Dunford the Village of Carbon Council approve the Carbon Library Board proposal for the Caboose. In Favor 0, Opposed 4, motion is defeated. CARRIED.

8.4. Election 2021

**RES 2020-309**

Moved by Councillor O'Brien the Village of Carbon Council appoints Shannon Severson as the Returning Officer for the Village of Carbon 2021 Municipal Election. CARRIED.

**RES 2020-310**

Moved by Councillor Lomond the Village of Carbon Council to appoint Joanne Weller as the Substitute Returning Officer for the Village of Carbon 2021 Municipal Election. CARRIED.

8.5. Carbon Library Board Resignation

**RES 2020-311**

Moved by Councillor O'Brien the Village of Carbon Council with great regret approve the Carbon Library Board request for Melissa Caissie to be removed from the Carbon Library effective immediately. CARRIED.

8.6. DDEM Appointment

**RES 2020-312**

Moved by Councillor Dunford the Village of Carbon Council appoints Vanessa Van der Meer as an alternate DDEM for the Village of Carbon. CARRIED.

8.7. Accuflo Reader Upgrade

**RES 2020-313**

Moved by Councillor Lomond the Village of Carbon Council to advise Administration on how they wish to proceed. CARRIED.

**9. REPORTS**

**9.1. FINANCIAL REPORTS**

9.1.1. ACCOUNTS PAYABLE

**RES 2020-314**

Moved by Councillor Dunford the Village of Carbon Council accept the Accounts Payable in the amount of \$70,530.19 for information. CARRIED.

**9.2. ADMINISTRATIVE REPORTS**

9.2.1. ACTION LIST

9.2.2. CAO REPORT

9.2.3. PUBLIC WORKS REPORTS

9.2.4. RCMP REPORT N/A

9.2.5. GRANT WRITER REPORT

**RES 2020-315**

Moved by Councillor O'Brien the Village of Carbon Council accept the Administrative Reports for information. CARRIED.

**9.3. LEGISLATIVE REPORTS - COMMITTEE REPORTS**

9.3.1. MAYOR BRYAN PEEVER

9.3.2. COUNCILLOR RENEE O'BRIEN

9.3.3. DEPUTY MAYOR DAN CLOW

9.3.4. COUNCILLOR MICHELLE LOMOND

9.3.5. COUNCILLOR DEB DUNFORD

**RES 2020-316**

Moved by Councillor Lomond the Village of Carbon Council accept the Legislative Reports for information. CARRIED.

**10. INFORMATION**

**10.1. MEETINGS OF COUNCIL**

10.1.1. REGULAR MEETING OF COUNCIL

THURSDAY, DECEMBER 10, 2020 AT  
6 P.M. VILLAGE MUNICIPAL OFFICE

10.1.2. REGULAR MEETING OF COUNCIL  
MONDAY, JANUARY 14, 2021 AT  
6 P.M. VILLAGE MUNICIPAL OFFICE

**10.2. CONFERENCES/EDUCATION**

10.2.1. Brownlee Emerging Trends - Virtual held at Village office, Feb 18, 2020

**10.3. CORRESPONDENCE**

- 10.3.1.
1. Red Deer and District grant denied
  2. Palliser AGM
  3. Energy Efficient ACME
  4. FCSS Minutes
  5. AUMA Energy Information
  6. DDSWMA Minutes
  7. AHS Municipality Q&A
  8. MA Update for COVID 19

**RES 2020-317**

Moved by Councillor O'Brien the Village of Carbon Council to accept the Information File for information. CARRIED.

**RES 2020-318**

Moved by Mayor Peever to move into Closed Session at 18:53 P.M. CARRIED.

**RES 2020-319**

Moved by Mayor Peever to return to Regular Session at 19:10 P.M. CARRIED.

**11. CLOSED SESSION (CONFIDENTIAL)**

**Once Council returns from Closed Session, 5 minutes will be required to allow the public time to return to the scheduled Council Meeting.**

Meetings Closed Session: Confidential Matters to be held Closed Session dealing with but not limited too, Land, Legal and/or Labor in accordance with Section 197 of the MGA and the Freedom of Information and Protection of Privacy Act, Division 2 of Part 1.

***Prior to holding part of a meeting closed to the Public, Council must:***

1. *Approve by resolution the part of the meeting that is closed and:*
2. *Identify the basis for which the part of the meeting that is to be closed.*



If Council or a Council Committee allow one or more other persons to attend a closed session, the names of those persons and the reasons for their attendance must be recorded in the minutes of the Council meeting. Please note that no backup material or information will be sent with the Agenda for Closed Session sessions and material circulated at the meeting will be returned to the CAO and destroyed unless otherwise noted.

11.1. MGA Section 197 and FOIPP Division 2 of Part 1  
Section 17.

**RES 2020-320**

Moved by Councillor O'Brien that the Village of Carbon council directs Administration to cost share on the repairs that were presented. CARRIED.

**12. ADJOURNMENT 19:17 P.M.**



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MAYOR BRYAN PEEVER



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CAO VANESSA VAN DER MEER