



# MINUTES

## Regular Council Meeting

6:00 PM - Monday, March 15, 2021

Carbon Village Office 238 Hillside Ave Carbon Alberta  
TOMOLO

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**PRESENT:**

Mayor	Bryan Peever
Deputy Mayor	Dan Clow
Councillor	Renee O'Brien
Councillor	Michelle Lomond
Councillor	Deb Dunford
CAO	Vanessa Van der Meer

**ABSENT:** N/A

1. **CALL TO ORDER 6:00 P.M.**

Deputy Mayor Clow arrived at 6:04 P.M.

2. **AGENDA**

2.1. Addition to Agenda

2.2. Adoption of Regular Council Meeting held on March 15, 2021.

**RES 2021-69**

Moved by Councillor O'Brien the Village of Carbon Council adopt the Agenda as presented.

CARRIED.

3. **ADOPTION OF MINUTES**

3.1. Adoption of Minutes

**RES 2021-70**

Moved by Councillor Dunford the Village of Carbon Council adopt the Minutes from March 11, 2021 as presented. CARRIED.

4. **PUBLIC HEARING N/A**

5. **DELEGATIONS N/A**

6. **POLICIES N/A**

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**7. BYLAWS**

7.1. BYLAW 2020-843 ATCO GAS FRANCHISE

**RES 2021-71**

Moved by Councillor Lomond the Village of Carbon Council moves Second reading of Bylaw 2020-843 ATCO GAS FRANCHISE. CARRIED.

**RES 2021-72**

Moved by Councillor O'Brien the Village of Carbon Council moves Third and Final reading of Bylaw 2020-843 ATCO GAS FRANCHISE. CARRIED.

**8. BUSINESS (RFD- REQUEST FOR DECISION)**

8.1. LUB change for Short Term Rentals & Lodging Houses

**RES 2021-73**

Moved by Councillor O'Brien the Village of Carbon Council directs Administration to bring back descriptions and the LUB changes, process information. CARRIED.

8.2. Waiving of Bee Fees for 2021.

**RES 2021-74**

Moved by Deputy Mayor Clow the Village of Carbon Council keep the Bee fees for 2021 as stated in the Master Rates Bylaw. CARRIED.

8.3. Second Hive Request.

**RES 2021-75**

Moved by Councillor O'Brien the Village of Carbon Council allow Ms. Bernice Kadatz to be permitted a second hive on Janice Daly's property.

In Favor - 0

Opposed - 5 UNANIMOUSLY CARRIED.

8.4. New location for Park and Community Garden.

**RES 2021-76**

Moved by Councillor Lomond the Village of Carbon Council direct Administration to proceed with the new Diamond Valley Park and Community Garden relocation, allocating Lot 14/15 and UR removing lots 5&7. CARRIED.

8.5. Diamond Valley Subdivision Signage and Beautification.

**RES 2021-77**

Moved by Councillor O'Brien the Village of Carbon Council direct Administration to proceed with quotes for the signage on Lot 2 at Diamond Valley Subdivision. CARRIED.

8.6. Asset Management Tablet for GIS and Asset tracking.

**RES 2021-78**

Moved by Councillor O'Brien the Village of Carbon Council approve the purchase of the Tough Pad for the GIS Asset Management. CARRIED.

8.7. Audit Planning Letter

**RES 2021-79**

Moved by Councillor Dunford to approve the Audit Planning letter from Gregory Harriman. CARRIED.

8.8. April 19 meeting moved to April 22 (Auditor availability)

**RES 2021-80**

Moved by Councillor Dunford the Village of Carbon Council approve moving the April 19th meeting to April 21 to accommodate the Auditors. CARRIED.

8.9. COP Budget

**RES 2021-81**

Moved by Councillor Lomond the Village of Carbon Council approve \$1000.00 to the C.O.P funding request and the remainder \$1500.00 be allocated to the Carbon Library Board. C.O.P may request additional funding in the future provided the questions sent to C.O.P are answered in full and to Council's satisfaction. CARRIED.

9. **REPORTS**

**9.1. FINANCIAL REPORTS**

9.1.1. ACCOUNTS PAYABLE N/A

**9.2. ADMINISTRATIVE REPORTS N/A**

9.2.1. ACTION LIST

9.2.2. CAO REPORT

9.2.3. PUBLIC WORKS REPORTS

9.2.4. GRANT WRITER REPORT

9.2.5. RCMP REPORT

**9.3. LEGISLATIVE REPORTS - COMMITTEE REPORTS N/A**

9.3.1. MAYOR BRYAN PEEVER

9.3.2. COUNCILLOR RENEE O'BRIEN

9.3.3. DEPUTY MAYOR DAN CLOW

9.3.4. COUNCILLOR MICHELLE LOMOND

9.3.5. COUNCILLOR DEB DUNFORD

**10. INFORMATION**

**10.1. MEETINGS OF COUNCIL**

10.1.1. REGULAR MEETING OF COUNCIL  
THURSDAY, APRIL 8, 2021 AT  
6 P.M. VILLAGE MUNICIPAL OFFICE

**RES 2021-82**

Moved by Councillor O'Brien the Village of Carbon Council cancel the April 8, 2021 Council Meeting. CARRIED.

10.1.2. REGULAR MEETING OF COUNCIL  
WEDNESDAY APRIL 21, 2021 AT  
6 P.M. VILLAGE MUNICIPAL OFFICE

**10.2. CONFERENCES/EDUCATION**

10.2.1. ARB CLERK COURSE- MARCH 17, 2021

**10.3. CORRESPONDENCE**

- 10.3.1.
- KHC AFRRRC system
  - Seniors Outreach
  - MA MSI funding info
  - Farm Safety
  - DOC R&R Minutes
  - Westlock Reeve letter
  - Library Minutes
  - KRP Minutes
  - REMAC Information

**RES 2021-83**

Moved by Deputy Mayor Clow the Village of Carbon Council to accept the Information File for information. CARRIED.

**RES 2021-84**

Moved by Mayor Peever to move into Closed Session at 6:52 P.M. CARRIED.

**RES 2021-85**

Moved by Mayor Peever to move back into Regular Session at 7:11 P.M.. CARRIED.

**11. CLOSED SESSION (CONFIDENTIAL)**

**Once Council returns from Closed Session, 5 minutes will be required to allow the public time to return to the scheduled Council Meeting.**

Meetings Closed Session: Confidential Matters to be held Closed Session dealing with but not limited too, Land, Legal and/or Labor in accordance with Section 197 of the MGA and the Freedom of Information and Protection of Privacy Act, Division 2 of Part 1.

***Prior to holding part of a meeting closed to the Public, Council must:***

- 1. Approve by resolution the part of the meeting that is closed and:*
- 2. Identify the basis for which the part of the meeting that is to be closed.*

If Council or a Council Committee allow one or more other persons to attend a closed session, the names of those persons and the reasons for their attendance must be recorded in the minutes of the Council meeting. Please note that no backup material or information will be sent with the Agenda for Closed Session sessions and material circulated at the meeting will be returned to the CAO and destroyed unless otherwise noted.

- 11.1. MGA Section 197 and FOIPP Division 2 of Part 1  
Section 25 (C).

**RES 2021-86**

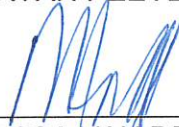
Moved by Councillor Lomond the Village of Carbon Council approve the Mayor and CAO to sign the Offer to Purchase. CARRIED.

**12. ADJOURNMENT 7:12 P.M.**



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MAYOR BRYAN PEEVER



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CAO VANESSA VAN DER MEER