



VILLAGE OF CARBON

238 HILLSIDE AVE, CARBON, AB PH: (403) 572-3244 FAX: (403) 572-3778

APPLICATION FORM: DEVELOPMENT PERMIT-RESIDENTIAL		
APPLICATION DATE:	ROLL#:	VILLAGE FILE#:
APPLICANT:	PHONE #:	FAX #:
MAILING ADDRESS:	POSTAL CODE:	
REGISTERED OWNER OF PROPERTY (IF APPLICANT IS OTHER THAN OWNER):		
EMAIL ADDRESS:		
DETAILS		
ADDRESS OF PROPERTY:		
LEGAL DESCRIPTION: Lot _____ Block _____ Reg. Plan No. _____ All or part of the _____ ¼ Sec. _____ Twp. _____ Range _____ West of _____ Meridian (if applicable)		
TYPE OF STRUCTURE: <input type="checkbox"/> Single Detached Dwelling <input type="checkbox"/> Sem-Detached Dwelling (side by side units) <input type="checkbox"/> Duplex Dwelling (up and down units) <input type="checkbox"/> Multi-unit Dwelling	TYPE OF WORK: <input type="checkbox"/> New <input type="checkbox"/> Renovation <input type="checkbox"/> Addition <input type="checkbox"/> Deck <input type="checkbox"/> Basement Development <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Other	
DESCRIPTION OF WORK (describe in detail what is being constructed):		
ESTIMATED COMMENCEMENT: _____ COMPLETETION DATE: _____		
ESTIMATED COST OF DEVELOPMENT:		
APPLICATION FEES: <input type="checkbox"/> \$25.00 (less than \$5,000.00) <input type="checkbox"/> \$50.00 (\$5,001.00 - \$10,000.00) <input type="checkbox"/> \$100.00 (\$10,001-\$50,000.00) <input type="checkbox"/> \$150.00 (greater than \$50,001.00)		
I have been informed of the Village's bylaws, policies and regulations regarding this application. I understand that this permit application may be refused if the proposed development does not conform to all of the requirements of the Land Use Bylaw. I hereby declare that the development identified in this application will be conducted in accordance with the plans submitted.		
Signature of Applicant: _____		Date: _____

Property Line Setbacks:

Front: _____ Rear: _____ Side: _____ Side: _____

Height: _____ Floor Area: _____ Site Coverage: _____%

Off Street Parking Provided: _____

Site Plan Attached (landscaping to be included):

**NOTE: THIS IS NOT A BUILDING PERMIT (Such permit must be obtained separately).
The applicant is not excused from complying with the requirements of any federal, provincial or other municipal legislation, or the conditions of any easement, covenant, building scheme or agreement affecting the building or land.**

Alberta 1 Call – Call Before You Dig 1-800-242-3447

FOR OFFICE USE ONLY	
Land Use District: _____	Permitted _____ Discretionary _____
Approved By: DO <input type="checkbox"/> MPC <input type="checkbox"/> SDAB <input type="checkbox"/> Date: _____	Refused By: DO <input type="checkbox"/> MPC <input type="checkbox"/> SDAB <input type="checkbox"/> Date: _____
Application Fee: _____	Receipt #: _____ Issue Date: _____ Expiry Date: _____
Application Processed By: _____ Date: _____	
<p>Personal information provided as part of this application is collected under Sections 642, 303 and 295 of the <i>Municipal Government Act</i> and in accordance with Section 33 (c) of the <i>Freedom of Information and Protection of Privacy Act</i>. The information is required and will be used for issuing development permits and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Development Officer, Box 249, Carbon, Alberta T0M 0L0. Phone: (403) 572-3244 E- mail: cao@villageofcarbon.com</p> <p>Important Notice: This application does not permit the commencement of construction on the site until a decision has been made regarding the proposed development by the Development Officer. A Building Permit may also be required for any development on the site.</p>	

IMPORTANT NOTES:

1. A Development Permit issued pursuant to the Land Use Bylaw for a discretionary use or where a relaxation to the Land Use Bylaw requirements was approved shall not be valid until the lapse of twenty one (21) days after the notice of decision to grant a permit has been advertised in accordance with the Land use Bylaw requirements.
2. A Development Permit issued pursuant to the Land Use Bylaw is not a Building Permit and work or construction shall neither commence nor proceed until a Building Permit has been issued pursuant to all applicable bylaws and regulations.
3. If the development authorized by a Development permit is not commenced within twelve (12) months from the date of its issue, and completed within twenty-four (24) months of the date of its issue, the permit is deemed to be void unless an extension to this period shall first have been granted by the Development Authority.
4. When an appeal is made pursuant to the Land Use Bylaw a Development Permit which has been granted shall not be valid. The decision of the Subdivision and Development Appeal Board shall replace the previous decision.
5. Every application for a Development Permit shall be made by submitting to the Development Officer the prescribed form completed in duplicate, signed by the owner or his agent, and accompanied by the following:
 - a) if required by the Development Officer, building plans in duplicate, showing:
 - i) floor plans;
 - ii) elevations;
 - iii) exterior finishing materials.
 - b) site plans, in duplicate, showing:
 - i) the legal description and municipal address;
 - ii) dimensions of the site;
 - iii) if required by the Development Officer, utilities, site drainage, finished lot grades, the grades of the street and the location of proposed sewer and water lines of all proposed and existing buildings and structures including retaining walls, trees, landscaping and other features;
 - iv) a surveyor's certificate if required by the Development Officer.
 - c) an application for multiple family, commercial, industrial, recreational and institutional uses shall show:
 - i) loading and parking provisions;
 - ii) access locations to and from the site;
 - iii) garbage and storage areas and the fencing and screening proposed for same;
 - iv) location and approximate dimensions of existing and proposed culverts and crossings.
 - d) such other information as the Development Officer may require or as required in the Land Use Bylaw requirements.
 - e) Development Permit Fee as determined by Council.

APPEAL PROCEDURE:

An appeal of a decision of the Development Authority may be made by an affected person by serving written notice of appeal to the Secretary of the Development Appeal Board of the Village of Carbon within twenty-one (21) days after the notice of decision is given pursuant to the Land Use Bylaw notice requirements (as per Section 1 above).